



<b>COMMUNITY INSTRUCTION</b>	<b>EARLY TERMINATION OF SUPERVISION – GOOD BEHAVIOUR ORDER</b>
<b>COMMUNITY INSTRUCTION NO.</b>	<b>C5</b>
<b>SCOPE</b>	<b>Community Corrections</b>

## PURPOSE

ACT Corrective Services (ACTCS) is committed to supervising offenders in line with the Risk-Need-Responsivity (RNR) model. In accordance with the principles of this model, offenders who are assessed as being at a lower risk of general reoffending require less intensive intervention than offenders assessed as being at a higher risk of general reoffending.

This document provides instruction to Community Corrections Officers (CCO) in relation to the early termination of supervision for offenders subject to a Good Behaviour Order (GBO) with a probation condition.

## PROCEDURES

### 1 Eligibility

- 1.1 Offenders may be considered for early termination of supervision where they have:
  - a. a condition on their GBO that stipulates supervision can be for a lesser period as deemed appropriate by ACTCS
  - b. a current Level of Service Inventory - Revised (LSI-R) score of 24 or below
  - c. a current Level of Service Inventory Revised: Short Version (LSIR: SV) risk rating of minimum.
- 1.2 Offenders with a GBO who have one or more sexual or family/domestic violence related offences, may still be considered for early termination. The decision to approve the early termination for these offenders will be contingent on a number of factors, including the results of the additional collateral checks that are required to be undertaken (Section 3).
- 1.3 If an offender does not have a suitable condition to allow early termination, the CCO and Team Leader (TL) may decide to return the matter to the sentencing Court by completing the 2.2.8 Request Authority to Terminate Supervision and emailing it to:
  - a. [MCChamberAssociates@act.gov.au](mailto:MCChamberAssociates@act.gov.au), or
  - b. [SCAssociates@act.gov.au](mailto:SCAssociates@act.gov.au)
  - c. and including [PPUAllocations@act.gov.au](mailto:PPUAllocations@act.gov.au).

### 2 Suitability

- 2.1 The offender may be suitable for early termination of supervision if the offender has met their Case Management Plan (CMP) goals. Assessment of suitability must include:

- a. confirmation that identified criminogenic needs, as recorded in the CMP, have been addressed through appropriately matched interventions or referrals, or it is agreed that there is no benefit of continued supervision
- b. confirmation that conditions on the GBO have been addressed via appropriate intervention strategies or referrals
- c. confirmation that an offender has completed all their Community Service Work hours (if applicable)
- d. assessing the offender's overall demonstrated compliance with their supervision obligations.

### **3 Collateral Checks**

- 3.1 In addition to Sections 1 and 2, the following collateral checks must be undertaken:
  - a. ACT Policing must confirm no outstanding charges are active or known issues remain
  - b. the Victim Liaison Officer must confirm no victim concerns remain (if applicable).
- 3.2 Offenders with a sexual related offence(s) require additional collateral checks, these include:
  - a. assessed as low to medium/low risk (considering both LSI-R and Static-99R scores)
  - b. the Child Sex Offender Registry Team (CSORT) must confirm no active concerns remain (if applicable)
  - c. any other relevant collateral checks indicate no concerns (could be a family member with whom they reside etc).
- 3.3 All collateral checks must be case noted in accordance with the Case Note Policy.

### **4 Request and approval**

- 4.1 If a CCO is satisfied that an offender has met all the requirements for the early termination of supervision to occur, they must prepare a case note outlining the completion of all requirements in Sections 2 and 3, and request approval or support from their TL. If a CCO is recommending early termination during a CMP review, they may outline the same information in the CMP rather than creating an additional case note.
- 4.2 If the CCO is recommending early termination of supervision for an offender with a family/domestic violence and/or sexual related offence(s) they must complete the 2.1.11 Proposal to early terminate supervision DV-FV-SO document and forward this to their TL.
- 4.3 The TL must review the recommendations made by the CCO and ensure all eligibility, suitability and collateral checks have been made.
- 4.4 The TL will approve or decline the request for early termination of supervision (other than family/domestic and/or sexual offences) and document the rationale within the CMP and/or the case note.
- 4.5 If the offence(s) are family/domestic violence and/or sexual offences, the TL will review the 2.1.11 Proposal to early terminate supervision DV-FV-SO form and either decline to proceed or endorse the termination. If endorsed, the TL will forward this to the Director Community Operations for final approval.
- 4.6 If early termination is approved, the CCO and TL will follow the standard order completion approach outlined in Order Completion and Archiving Files Community Instruction.

### **RELATED DOCUMENTS AND FORMS**

- 2.2.8 Request Authority to Terminate Supervision

- Case Note Policy
- Order Completion and Archiving Files Community Instruction
- 2.1.11 Proposal to early terminate supervision DV-FV-SO

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**Document details**

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